



School Tours Code of Conduct

Thank you for scheduling a tour at the California Automobile Museum! We are so excited to host your group. To ensure you, your students, and other museum visitors have an enjoyable museum experience, please read the following protocol carefully and distribute it to the other adult chaperones in your party. Museum staff and docent guides look forward to working with you as a team to make sure our tours are safe, educational, and memorable!

This form must be signed by teachers attending the tour prior to their arrival, and we expect each attending adult to understand the expectations outlined below and encourage appropriate behavior. All code of conduct documentation must be signed and submitted prior to the start of the tour.

Behavior

All guests are responsible for exhibiting respectful, kind behavior at the museum. We ask that all our guests treat our displays and supplies with care, and encourage students to ask questions and explore the museum with their inside voices. There are many things in the museum you can touch! Look for a sign or ask your tour docent if you're unsure. Students should remain with their tour guide and chaperones at all times. Inappropriate behavior from any guest will not be tolerated and may result in removal from the tour without a refund.

Examples of inappropriate behavior in the museum are:

- Crossing any chained or roped off areas of the museum. Chains or barrier ropes should not be played with, pulled on, ducked under, or moved.
- Climbing, striking, or defacing the "sit-in" cars. "Sit-in" cars have designated signage and will be pointed out by a docent.
- Running, screaming, and roughhousing while inside the museum and the exhibits.
- Bringing drugs, alcohol, firearms, and weaponry of any kind into the museum.
- Eating outside of designated areas. Bottled water is allowed.

Teachers and chaperones are expected to monitor students' behavior and encourage safe interactions while handling any problems that may arise. Docents are not responsible for disciplinary actions and are better suited to share the history of the automobile, so please encourage students to ask them questions and follow along to the best of their ability.

Teachers and Chaperones

School tours are most successful utilizing a 10:1 adult-to-student ratio. Parents, Teachers, and Staff count toward this ratio. If there are additional parents above the 10:1 ratio who want to attend the tour, they can pay a \$5 additional discounted chaperone rate. All adults present for school tours are expected to actively participate in overseeing students during the tour and to review the tour code of conduct. If you are unable to meet the 10:1 ratio, please contact us to discuss how we can best serve your group.

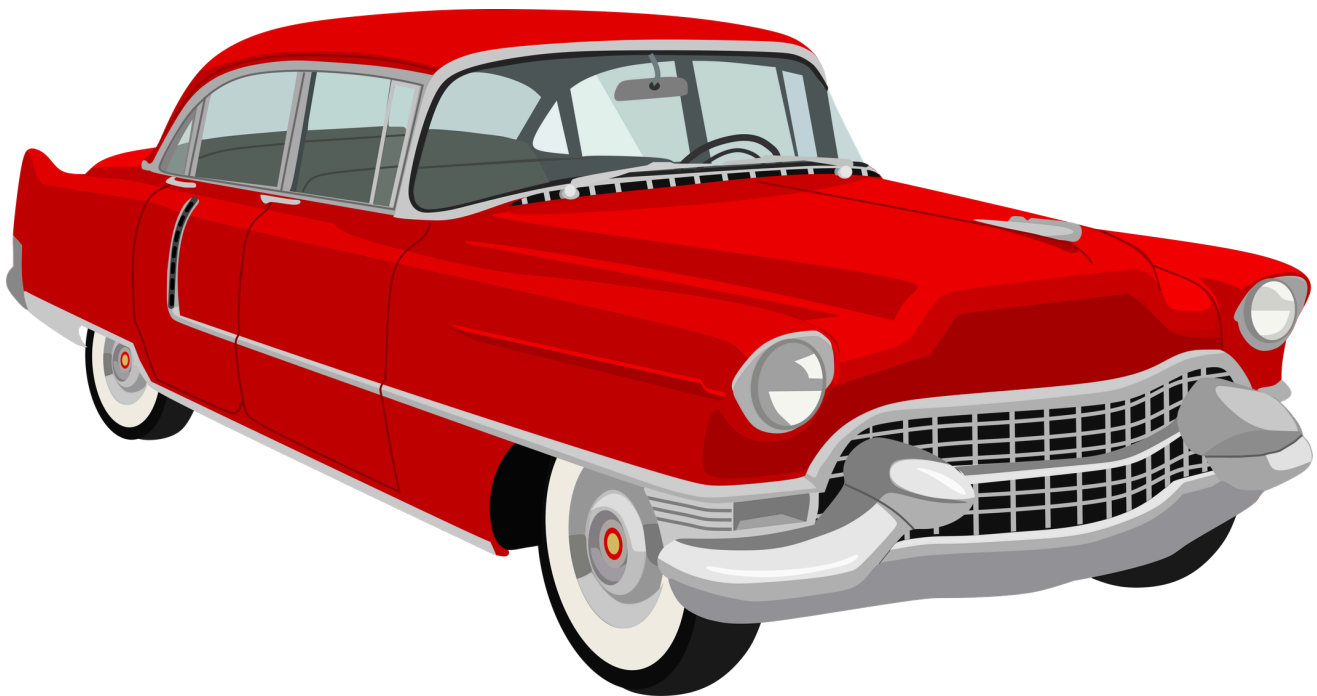
By reading and signing our Code of Conduct, you have agreed to the established terms and conditions set for tours inside the California Automobile Museum.

I have read and agree to the Tour Code of Conduct:

Teacher Printed Name: _____

Teacher Signature: _____ Date: _____

School Name: _____ Date: _____



**We hope you have a
great visit!**