

# RENTAL INFORMATION

Thank you for your interest in holding your event at the California Automobile Museum. Below you will find information on our rentals and services.

**Alhambra Special Events Area** Features a large stage for band, DJ or Head Table and tiered seating for guest tables. This large venue seats up to 325/500 cocktail style or 500 (seated) with additional charge. Rental fees for Private Parties start at \$2000 Friday or Saturday (all day) / \$1500 Sun-Thurs and Friday evening (plus cleaning fee). Public Party rentals begin at \$3000 and require at \$1500 deposit to reserve the area as well as additional security requirements.

**Conference Room** Perfect for meetings and private parties and features LCD Projector/Videoconferencing Camera/TV and drop down screen. Room has 75 person capacity (seated) 125 cocktail style.  
\$250-\$1000, depending on # of hours, date, etc. or \$2000 as an exclusive Museum rental (plus cleaning fee)

**Vic's Ice Cream Parlor** Seats up to 40/100 cocktail style. Serve up world-renowned Vic's Ice Cream out of the booth! Vic's Ice Cream is an additional charge based on number of guests, scoopers, etc.  
\$200-\$1500 depending on # of hours, date, etc or \$2000 as an exclusive Museum rental (plus cleaning fee)

## All Room Rentals include

- ◆ Museum Floor - your guests can wander the museum at their leisure during your event—built-in entertainment!\*
- ◆ Generous rental hours from Museum opening (10 a.m.) until Midnight
- ◆ Event set-up according to host specifications
- ◆ Tables and chairs for your guests, food and beverages
- ◆ Catering kitchen with refrigeration, freezer space,
- ◆ Beautiful rolling pine bar\*\*
- ◆ Stage lighting
- ◆ Free Parking
- ◆ No catering restrictions
- ◆ Preferred Vendor list to assist with planning
- ◆ Museum Event staff

\*Children MUST be accompanied by a supervising adult.

\*\*Alhambra has priority for these items.

## Additional Rental Items

Extra Set-up time	(\$300 - \$1000) Day prior to your event and decorate (dependent on availability).
Grand Presentation	(\$100) Guest(s) of honor are chauffeured into the Events Area in style!
Cars on Stage	(\$125) Great way to add color and pizzazz to your décor.
Pipe and drape	(\$50/panel) define your event with lovely velvet drape. Great in overflow area!
Gazebo/ Classic Cars	(\$50) Perfect for photographic opportunities includes spotlight and set up for photographer.
Extended hours	(\$200/ hour) Add extra time to your event after midnight.
Vic's Ice Cream Parlor	(\$150***) Add ice cream or serve hors d'oeuvres, dessert or drinks. A fun addition!
Conference Room	(\$250***) Open double doors to use as lounge, or keep closed for storage, privacy.
Mighty Wurlitzer Organ	(\$100 plus organist honorarium) The SCATOS houses their Wurlitzer Organ here available for events. Everything from the wedding march to hits of the 50's & 60's are available.

\*\*\*Priced as an additional rental to the Alhambra

### Rental Services

Beverage packages	starting at \$1.50/person
Rental insurance	starting at \$200/event (for qualifying events)
Event planning	\$25/hr with a 4 hour minimum
Banner Hanging	\$50
Light Adjustments	\$50
Cocktail tables (4)	\$20
Easels	\$5

### Sound and Video Services

LCD projector	
w/screen	\$125
Screen	\$50
Microphone w/ sound	\$50
Large TV w/DVD	\$50

### Cleaning Fee

There is a \$200 cleaning fee for events up to 250 guests. Events over 250 are charged a \$300 fee.

### Reservation information

A \$500 nonrefundable retainer holds your date and is applied to the rental balance. Rental balance must be paid in full 60 days before event.

### Additional Requirements

In addition to the room rental fees we ask that each event have rental insurance and, in the case of after-hours events, Security. Public Party rentals require additional Security. Please refer to our [Preferred Vendor List](#) for assistance with these services.

### Amenities available and helpful information

32 - 8 foot long banquet tables (seat 8 - 10)	Rolling Pine Bar
22 - 60" round tables (seat 8 - 10)	Stage: 70-foot wide x 10-20 feet deep
300 chairs	Dance Floor: 80 feet wide x 25 feet deep
5 microwaves	Tiers: 70 feet wide x 10 feet deep (3 tiers)
2 refrigerators	Alhambra 6500 sq ft/Conference Room 1225 sq ft
Ice machine for 75-100 people	14'x14' drop down screen

**Parking Lot only** (\$100-\$300) if you would like us to block off an area of the parking lot for an outside event then our large, easily accessible lot is the perfect place! Parking in our parking lot is available free with room rentals.